

At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 12th day of July, 2016, at the Cumberland County Circuit Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator | Attorney
Sara Carter, Planning Director
Julie Pfeiffer, Finance Director

Absent: None

1. Call to Order

The Chairman called the meeting to order.

2. Welcome, Moment of Silence and Pledge of Allegiance

The Welcome, Moment of Silence and Pledge of Allegiance were led by Chairman Banks.

3. Roll Call

County Administrator, Vivian Giles, called the roll.

4. Approval of Agenda

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the Agenda with the following changes:

- Move item 8.b. Resolution for Keith O. White after the Approval of the Agenda.
- Move item 5. Public Comments after item 6. State and Local Departments/Agencies/Community Service Providers

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

5. Resolution for Keith O. White

On a motion by Supervisor Ingle and carried unanimously, the Board approved a Resolution honoring Longtime Cumberland Resident and County Employee, Keith O. White:

**Resolution in Remembrance
 of the Life and Service
 of Keith O’Donald White**

WHEREAS, Keith O’Donald White is remembered today as a dedicated employee of Cumberland County and of Cumberland County Public Schools who passed away on January 25, 2016; and

WHEREAS, Keith was born July 5, 1963 in Halifax County, Virginia but later relocated to Cumberland County; and

WHEREAS, Keith served as a coach and mentor for the youth of Cumberland County as a volunteer coach for over twenty-five years; as a coach with the Cumberland County Public Schools from 2006 until 2015; and as recreation director for Cumberland County beginning in December of 2005; and

WHEREAS, Keith loved sports and coached baseball, basketball, and football at all levels, including youth league, junior varsity, and varsity; and

WHEREAS, in addition to his leadership on the field, Keith also served as a mentor, instilling in the youth with whom he worked the character and values needed both on and off the field; and

WHEREAS, his colleagues, and all whose lives Keith O'Donald White touched, are enriched because of the friendship, guidance, and spirit that he shared.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Board of Supervisors honors the life and records the death of Keith O'Donald White; extends to the family its deepest sympathy; and implores those who knew Keith to continue his legacy of service and mentorship in Cumberland County and beyond.

Adopted the 12th day of July, 2016.

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

6. State and Local Department/Agencies

a) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Amy Griffin, School Superintendent, gave the following report to the Board:

- CUCPS Summer School is complete and Teachers will report for the 16-17 School year on July 25th.
- CHS students participated in Cyber Camp and SVCC STEM Academy.
- Three students attended an FFA convention at Virginia Tech.
- The 4-H mentoring program has been studying photography. Students will be exhibiting their work on Saturday, July 23, 2016 at the Community Center Cafeteria.

- CHS JROTC attended JCLLC Eagle camp at Fort Pickett.
- The CHS Football team recently hosted a football camp.
- Sharon Baptist Church is hosting a back-to-school supply collection at the Bright Hope Center on July 23, 2016 from 11 a.m. to 2 p.m.
- The School Board member from District 4 resigned as she is no longer living in the County. The School Board has petitioned the Circuit Court Judge to hold a special election in November to fill that vacancy. In the interim, the School Board will accept applications and consider a temporary appointment to the position. Any person interested in this position must be a registered voter in District Four and must send a letter of interest to Dr. Liz Jamerson at the School Board Office by August 1, 2016. The School Board will be appointing an interim Board member on August 25, 2016.

b) VDOT

There were no representatives present.

c) Ms. Robin Sapp, Cumberland Public Library –

Ms. Sapp was not present.

d) Mr. Roger Hatcher, Chairman, Water and Sewer Advisory Committee

Mr. Hatcher thanked the Sheriff for cleaning up Rt. 45, Cumberland Road.

Mr. Hatcher stated that the Water and Sewer Advisory Committee had numerous meetings and gathered a great deal

of information regarding the proposed water and sewer rate increases. At the meeting of June 29, 2016, Supervisor Ingle and Ms. Giles brought a proposal to the WSAC to increase to governmental and educational sewer rate, to increase the residential sewer fees from \$25 to \$33 per month, and to increase the residential water rate in excess of the first 2,000 gallons from \$4.00 per thousand gallons to \$5.00 per thousand gallons. The Water and Sewer Advisory Committee supports the current proposal on the condition that the revenue generated from an increase from \$4.00 to \$5.00 be set aside in a rainy day fund to be used for repairs and not be put in the general utility fund. After much discussion between the Board, Mr. Hatcher, and the public in attendance, it was the consensus of the Board to advertise the proposed Code Amendment for a public hearing to be held at the August 9, 2016 regular meeting of the Board.

7. Public Comments

Ms. Rose McClinton requested that the Board pave Samuels Drive, and informed those in attendance that there is a community meeting to discuss information about a grocery store at the Bright Hope Center on August 20, 2016. The primary topic will be a discussion concerning private investment in the project.

Mr. Lou Seigel informed the Board that the traveling Vietnam War memorial will be in Powhatan at Blessed Sacrament on Huguenot Road for three days beginning July 14, 2016.

Mr. Roger Hatcher stated that Mr. Cliff White has a great deal of information about attempting to open a grocery store.

8. Public Hearings

N/A

9. County Attorney/County Administrator Report

a) Consent Agenda

- 1) Approval of Bills for June 2016 and July 2016.
Approved bills for July 12, 2016 total \$118,200.34.
Ratified bills for June 15, 2016 thru July 11, 2016 of warrants total \$406,193.67 with check numbers ranging from 73029 to 73268. Direct Deposits total \$140,530.99.
- 2) Approval of Minutes (June 14, 2016)

On a motion by Supervisor Osl and carried unanimously, the Board approved the consent agenda:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

b) Capital Improvements Plan FYE17-FYE21-

On a motion by Supervisor Wheeler and carried by the following vote, the Board approved the FYE117-FYE21 Capital Improvements Plan:

Vote: Mr. Osl – nay Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – nay
Mr. Wheeler – aye

c) Cobbs Creek Reservoir Update

Ms. Giles informed the Board that Henrico County is offering an information session and a guided tour if the Board is interested. Mr. Sara Carter informed the Board that staff is working on a Comprehensive Plan amendment for the northern end of the County which includes the Cobbs Creek

Reservoir area. The current Comprehensive Plan did not anticipate any different land uses around the Reservoir. Three information sessions have been scheduled for citizens to attend and give input. The meetings are set for July 19, 2016 at 7 p.m. at the Cartersville Rescue Squad building. This meeting will host guest speaker Tommy Barlow, Louisa County Board of Supervisors member. Mr. Barlow is a licensed surveyor and has experience in land development around Lake Anna. The second meeting is scheduled for July 21, 2016 at 7 p.m. at the Cartersville Ruritan building. This meeting will host guest speaker Harley Joseph from VDoT. Mr. Joseph was a private engineer with involvement in the development in Brandermill in Chesterfield County. The third meeting will be held on August 1, 2016 at 7 p.m. at the Cumberland Community Center, meeting room C-8. This meeting hosts guest speakers from Henrico County. The representatives from Henrico will be able to provide information and the project and answer citizen questions.

Chairman Banks stated that the size of the boat motor allowed will determine the level of development.

- d) Appoint Mr. Tom Perry to the Local Emergency Planning Committee (LEPC)

On a motion by Supervisor Osl and carried, the Board appointed Mr. Tom Perry to replace Ms. Jennifer Roberts on the LEPC:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

- e) Schedule and Emergency Services Workshop

No discussion of this item took place.

- f) Approve job description for Victim Witness Advocate

On a motion by Supervisor Meinhard and approved unanimously, the Board approved the job description for the Victim Witness Advocate, and set the salary range of \$30,722 to \$45,836:

VOTE: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

- g) Virginia Child Identification Program

No action was taken on this item.

10. Finance Director’s Report

- a) Monthly budget Report

There was no discussion regarding the monthly budget report.

- b) CUCPS Appropriation – Tell Grant \$1,525.00

On a motion by Supervisor Wheeler and carried unanimously, the Board approved an appropriation for a Tell grant for CUCPS in the amount of \$1,525.00:

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

- c) Fire Programs Grant Appropriation - \$3,186.00

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the appropriation for the Fire Programs Grant in the amount of \$3,186.00:

VOTE: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

11. Planning Director’s Report

- a) Planning Project update

There was no discussion on the Planning Project updates.

- b) Set public hearing for CUP 16-04 Hoffman

On a motion by Supervisor Wheeler and carried unanimously, the Board set a public hearing for CUP 16-04 Hoffman for August 9, 2016:

VOTE: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

- c) Set public hearing for CUP 16-06 Ingle-Martin

On a motion by Supervisor Wheeler and carried unanimously, the Board set a public hearing for CUP 16-06 Ingle-Martin for August 9, 2016:

VOTE: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

- d) Set public hearing for Code Amendment 16-07 Structure Heights

 On a motion by Supervisor Wheeler and carried unanimously, the Board set a public hearing for Code Amendment 16-07 Structure Heights for August 9, 2016:

VOTE: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

12. Old Business

 N/A

13. New Business

 N/A

14. Public Comments (Part 2)

 Ms. Rose McClinton was signed up to speak but declined.

15. Board Member Comments

 There were no Board member comments at this time.

16. Adjourn into Closed Meeting-

On a motion by Supervisor Osl and carried, the Board entered into closed meeting pursuant to the Virginia Code Sections below:

Pursuant to Virginia Code § 2.2-3711.A.7: Consultation with Legal Counsel

Subject: Community Host Agreement

Subject: Piedmont Regional Jail Board Authority

Pursuant to Virginia Code § 2.2-3711.A.6: Investment of Public Funds

Subject: Cumberland County Debt Structure

Subject: Cumberland County Business Park

Pursuant to Virginia Code § 2.2-3711.A.1.: Personnel;

Subject: Assignment of job duties in Accounting and Economic Development

Subject: Discussion regarding salaries in the Registrar's Office

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

17. Reconvene in Open Meeting-

The Board returned to regular meeting on a motion by Supervisor Osl.

A motion was made by Mr. Wheeler and adopted by the following vote:

Mr. Osl - aye
Mr. Banks – aye
Mr. Ingle – aye
Mr. Meinhard - aye

Mr. Wheeler - aye

That the following Certification of a Closed Meeting be adopted in accordance with The Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Cumberland County has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cumberland County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Cumberland County.

18. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Monthly Building Inspections Report
- d) Approved Planning Commission meeting minutes-N/A
- e) Approved IDA meeting minutes-N/A
- f) WWI and WWII Commemoration Commission Committee request

19. Adjourn -

On a motion by Supervisor Banks and carried, unanimously, the Board adjourned the meeting until a workshop to be held on July 18, 2016 at 7:00 p.m. at the Officer's Club on Fort Picket Army Base located at 3951 Military Road, Blackstone, VA 23824:

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney