

**CUMBERLAND COUNTY
EMERGENCY SERVICES COMMITTEE
DATE: August 13, 2009
MEETING MINUTES**

ATTENDANCE: Kevin Ingle, Glen Moore, Chris Smith, Dan Pempel, Tim Kennell, Kelly Hale, Bernie Becker, Aaron Hickman, Gordon Winn, Bob Mulleins, Cherylle Augustino, Brian Iverson
ABSENT:
GUESTS:

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order:	The Meeting was called to order at <u>07:10</u> by <u>Kelly Hale</u> . A quorum was determined. The Agenda was approved. Minutes of the previous meeting were approved.	Motion by: <u>Aaron Hickman</u> Vote: Unanimously Approved.
Communications	<p>-Blue ridge tower possible vacating the tower possibly move equipment to another tower, may be down for a period of a week. Uhf will be down, vhf will be up for while. Eta to happen is Nov/dec</p> <p>-4 pagers disbursed, kevin contributed 2 charger bases to make 4 complete systems</p> <p>-toughbook 60-90 days out,</p> <p>-revisit moving dispatch onto a separate entity 'public safety'. Darryl is willing to facilitate this in partnership with the vcin requirements.</p> <p>Pros – Better presence management and structure, better training programs/plans</p> <p>Cons – cost – staging management, administration salary \$55k-100k, state comp money 50% is not guaranteed.</p> <p>Re-Training costs for all dispatchers, merit based promotions/increases.</p> <p>Fallacy – do not need to move to another bldg, with minimal impact, seek to put in the long term plans</p>	<p>- glen/training committee to coordinate training on software, reach out to Goochland</p> <p>-ESC Next step is to develop a plan/proposal to recommend organizational structure, roles/responsibilities, estimated setup and overhead costs, timetables, training and potential funding sources. Committee core members should include fire, rescue, sheriff, dispatch, it, public works/utilities, bus communication recommendation for members</p>

	<p>Eoc can be housed at a variety of sites – ie school, fire/ems department. State and federal funding available to develop an eoc facility.</p> <p>-eliminate 492-4120 for unnecessary disruption</p> <p>-spears mountain major communication for central va – low band vhf, uhf including Lynchburg, Richmond, Charlottesville, vdem work with aaron for antennas to utilize particularly in major disasters, also irlp- voice over internet. Solar battery operated system. Biggest roadblock is resources ie amateur operators. Consider enlisting some potential candidates for additional operators.</p>	<p>from the esc – della ford, Amanda Swoboda, glen moore,</p> <p>-chris to take recommendation to Darryl for consideration</p> <p>-request demonstrations at a later meeting. Recommend setting a class to train amateur operators.</p>
<p>Grants/Funding</p>	<p>-Applied for \$1 million broadband access – letters of support submitted from each department. 20% matching, first round Nov 09.</p> <p>-distributed budget letters to each department</p> <p>-recommendation from the subcommittee is to pursue revenue recovery. Logistics still in discussion. Some recommendations include a 'soft' billing process. Billing depts. Estimated costs 5-7% of the bill.</p> <p>06/08-07/09 Call volumes 479 loaded runs of 859 calls, 326 CVRS, 153 CVVRS, although CVRS may be overstated due to PE calls that can't be extracted. Using medicare rates as a minimum estimate and 15 miles transport the avg \$310.95/transport with estimated collection \$146k. It represents ½ previous CIP budget.</p> <p>Discussion regarding distribution of the funds, general concession of the committee is total county needs to disburse by needs as recommended by the esc. At the last BOS mtg, the administration is pursuing revenue recovery for vehicle related incidents from costs incurred from fire, ems and law enforcement. Concerns seem to financial responsibility discussed at the county, esc or agency level</p>	

	-Cumberland VRS in a dire funding need for mortgage payment of \$1,080 Loan amount \$125,000 used to recharis 111, matching 80/20 for als equipment grant from RSAF. Bruce doesn't remember the term of the note or specifics on how the money was spent. Revenue Recovery estimated up and running 60-90 days.	-treasurer committees to review discuss operating costs as a preemptive to any agency being put in a dire financial situation. -motion made by kevin for distribution from esc, second by Bernie Becker, motion passed unanimously.
Training	EMS - FIRE – FFI at Nottoway Sept 09 OTHER – regional training committee sat sept 26 instructor trainer class at Goochland training center – contact ken brown -Need Hazmat awareness for ems providers	
Recruitment/Retention	-Nothing to report	.
Equipment/Supply	Meeting adjourned prior to discussion	
AGENCY REPORTS		
Cartersville VFD	Not represented	
Cartersville VRS	Meeting adjourned prior to discussion	
Cumberland VFD	Meeting adjourned prior to discussion	
Cumberland VRS	Meeting adjourned prior to discussion	
Randolph VFD	Meeting adjourned prior to discussion	
Cumberland County		
Asst County Administrator	Not represented	
Board of Supervisors	Meeting adjourned prior to discussion	
Dir of Information Technology	Meeting adjourned prior to discussion	
Local Emerg Planning Comm	Not represented	
Grant Writer/Administrator	Not represented	
Sheriff's Office/Dispatch	Meeting adjourned prior to discussion	
Director of Emergency Services	Not represented	
Old Dominion EMS Alliance	Not represented	
Virginia Dept of Emergency Management	Meeting adjourned prior to discussion	

Virginia Dept of Fire Programs	-Not represented	
PHI Air Medical of Virginia	Not represented	
Amateur Radio	Meeting adjourned prior to discussion	
Red Cross	Not represented	
Community Representative	Not represented	
Buckingham County	Not represented	
Old Business:	Meeting adjourned prior to discussion	
New Business:	Meeting adjourned prior to discussion	
Announcements/Events	Meeting adjourned prior to discussion	
Next Meeting:	Sept 10 rvfd will provide dinner.	
Adjournment:	With unanimous vote, the meeting was adjourned at 10:15 prior to completion of agenda due to the late hour. RVFD/DAN PEMPEL will provide the meal for the next scheduled meeting 09/10/09 at the cumberland fire house.	
Respectfully Submitted By:	Kelly Hale	