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At a meeting of the Cumberland County Board of Supervisors held at 7:00 p.m. on the 9th day of December, 2014, at the Cumberland County Juvenile and Domestic Court Room:

Present: William F. Osl, Jr., District 1
Lloyd Banks, Jr., District 2, Chairman
Kevin Ingle, District 3, Vice-Chairman
David Meinhard, District 4
Parker Wheeler, District 5
Vivian Giles, County Administrator / Attorney
Tracie Wright, Finance Director
Sara Carter, Planning Director

Absent: None

1. Call to Order

The Chairman called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Banks.

3. Roll Call

County Administrator, Vivian Giles, called the roll.

4. Approval of Agenda

On a motion by Supervisor Wheeler and carried unanimously, the Board approved the Agenda as presented:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

5. Public Comments

Bernie Becker and Dan Pemple spoke to the Board regarding additional budget funding for the Emergency Services Committee. In the past, the funding received by the County has paid for telecommunications. The ESC is requesting \$3,000 for classes for new emergency service members. Mr. Pemple also informed the Board that Randolph Volunteer Fire Department has applied for a grant for a tanker truck. Mr. Pemple is requesting the Board send a letter in support of the application to Congressman Hurt's office.

On a motion by Supervisor Ingle and carried, the Board approved \$3,000 to the ESC for education funding:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

The Board also agreed to send a letter of support for the Randolph Volunteer Fire Department application for grant application for funds for a tanker truck.

Bill Bruce informed the Board that a Planning Commission member does not reside in Cumberland 51% of the year, and this is a violation of State Code. Mr. Bruce also stated that once the at-large position is available, he is interested in serving.

6. Public Hearings

- a) South Central Workforce Investment Act Consortium Agreement

County Administrator, Vivian Giles, informed the Board that Cumberland County has participated in the Workforce Development Program for many years, as is required by Federal Law. The Workforce Development Board provides our Citizens opportunities to participate in workforce development activities and training that are available through Federal funds. One of the major changes in the revised Consortium Agreement is that it solidifies the elimination of personal liability for members who sit on the Workforce Investment Board.

The Chairman opened the public hearing. With no citizens signed up to speak, the Chairman then closed the public hearing.

On a motion by Supervisor Meinhard and carried unanimously, the Board approved the Ordinance adopting the South Central Workforce Investment Act Consortium Agreement:

BOARD OF SUPERVISORS

OF THE

COUNTY OF CUMBERLAND, VIRGINIA

ORDINANCE

**ADOPTING THE SOUTH CENTRAL WORKFORCE INVESTMENT ACT
CONSORTIUM AGREEMENT**

December 9, 2014

WHEREAS, the South Central Workforce Investment Act Board recently obtained the assistance of legal counsel to evaluate the need for a consortium agreement; and

7. **State and Local Department/Agencies**

- a) Dr. Amy Griffin Superintendent of Cumberland County Schools

Dr. Amy Griffin, School Superintendent, gave the following report to the Board:

- The Elementary School held a “Celebrating Excellence” night highlighting the students’ hard work
- Winter sports have begun
- The School hosted the 6th annual Alumni games and hall of fame inductions. Pictures can be viewed on the School System’s Facebook page
- 49 Seniors earned academic jackets
- 53 Middle School students were inducted into the National Honor Society
- The JROTC Rifle Team is number one in the league
- The Elementary and Middle Schools served Thanksgiving lunch where more than 500 family members came to eat with their students
- The School Board and Dr. Chip Jones attended the annual VSBA convention in Williamsburg, VA. Cumberland had two students present at the student achievement fair. Mr. Reid was honored with the VSBA School board member award. Only one School Board member in the State is honored with this award.
- Dr. Griffin attended the Superintendents Summit at the White House.
- The School Board discussed the replacement of the Elementary School roof. The Board of Supervisors agreed to pay \$300,000 of the cost of

the roof repairs, and the School Board has agreed to pay the remainder up to \$150,000.

b) VDOT

Scot Shippee, Assistant Residency Administrator for VDOT, provided the Board with a status report:

- Crews are currently working on shoulder repairs on Rt. 45. Once finished, they will move onto secondary roads
- Brush cutting and pothole patching,
- Gravel road prep for winter weather
- Answering customer service calls

The Chairman asked if the proposed road paving projects were still on schedule. Mr. Shippee informed the Board that the project is still on schedule. The funding will be available the first day of the next fiscal year. Once the funding is available, the next step is to schedule the work.

8. County Attorney/County Administrator Report

a) Consent Agenda

- 1) Approval of Bills for November and December 2014.
Approved bills for December 9, 2014 total \$68,279.89.
Ratified bills for November warrants total \$79,920.11 with check numbers ranging from 69511 to 69603.
Direct Deposits total \$79,388.00.
- 2) Approval of Minutes (November 18, 2014)

On a motion by Supervisor Osl and carried unanimously, the Board approved the consent agenda as presented:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye

Mr. Wheeler – aye

b) VACo Legislative Agenda

County Administrator, Vivian Giles, informed the Board that the VACo Legislative Agenda was provided for the Board’s approval. This Agenda came from the VACo Conference. Supervisor Osl and Sara Carter discussed the Stormwater Management piece of the Agenda. There was no action taken on this item.

c) Architectural and Engineering Contracts

County Administrator Vivian Giles, informed the Board that staff received a total of 13 bids, 6 of which were not compliant with the RFP request. Ms. Giles recommended the Board enter into contract with Austin Brockenbrough & Associates, LLP, Draper Aden Associates, Hurt & Proffitt, and possibly Wiley Wilson.

On a motion by Supervisor Osl and carried unanimously, the Board approved Architectural and Engineering Contracts with Austin Brockenbrough & Associates, LLP, Draper Aden Associates, Hurt & Proffitt and potentially Wiley Wilson at the discretion of the County Administrator, for a one year period with the option to renew the contract for two additional one year terms:

Vote:	Mr. Osl – aye	Mr. Banks – aye
	Mr. Ingle – aye	Mr. Meinhard – aye
	Mr. Wheeler – aye	

d) Records Destruction for Treasurer’s Office

County Administrator, Vivian Giles, informed the Board that the Treasurer's Office is requesting authority from the Board for destruction of all paid tax tickets through Fiscal Year 08-09. Per the Library of Virginia, these records are eligible for destruction. VA Code section 58.1-3129 (a) requires that the Treasurer obtain the consent of the governing body before destroying these records after five years from the end of the fiscal year during which the taxes represented by such tickets were paid.

On a motion by Supervisor Banks and carried unanimously, the Board authorized the Treasurer to destroy all paid tax tickets through Fiscal Year 08-09:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

9. Finance Director's Report

a) Monthly budget Report

There was no discussion regarding the monthly budget report.

b) Supplemental Appropriation – SCAAP Funds to PRJ

Finance Director, Tracie Wright, informed the Board that the County has received funds from the State Criminal Alien Assistance Program (SCAAP) in the amount of \$522.00. These funds are to be used for salaries for corrections officers. Ms. Wright requested the funds be appropriated to Piedmont Regional Jail.

On a motion by Supervisor Wheeler and carried unanimously, the Board appropriated \$522 in SCAAP funds to Piedmont Regional Jail:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

10. Planning Director's Report

a) County Project update

There was no discussion on the current Planning projects.

b) Planning Commission reappointments

Planning Director, Sara Carter, informed the Board that there are two Planning Commissioners that have expiring terms. Ms. Irene Wyatt's term expires January 1, 2015, and Mr. Larry Atkins term expires February 15, 2015, who are both serving in at-large positions, and wish to continue to serve on the Planning Commission.

Mr. Meinhard made a motion to table the reappointment of Ms. Wyatt until residency can be determined, and approve Mr. Larry Atkins reappointment to the Planning Commission.

After some discussion, Mr. Wheeler made a substitute motion to re-appoint both Irene Wyatt and Larry Atkins to the Planning Commission in an at-large position for three year terms. Mr. Meinhard then withdrew his previous motion.

On a motion by Supervisor Wheeler and carried, the Board reappointed Ms. Irene Wyatt to the Planning Commission in an at-large position for a three year term expiring January 1, 2018, and reappoint Mr. Larry Atkins to the Planning Commission in an at-large position for a three year term expiring February 15, 2018 by the following vote:

Vote:	Mr. Osl – aye	Mr. Banks – abstain
	Mr. Ingle – aye	Mr. Meinhard – abstain
	Mr. Wheeler – aye	

Staff will follow up on the question of residency.

c) Board of Zoning Appeals Reappointments

Planning Director, Sara Carter, informed the Board that there are three Board of Zoning Appeals members whose term expires January 31, 2015. These members are Sherman Langhorne, William Burger, and Elmer “Red” Heis. All three are willing to continue to serve on the BZA. Members of the BZA are appointed by the Circuit Court upon the recommendation of the Board of Supervisors. Each term is for five years. Once the Board makes a recommendation, staff will work with the Clerk of Circuit Court to have the BZA members reappointed. Members appointed for this term will serve a term from February 1, 2015 to January 31, 2020.

On a motion by Supervisor Banks and carried unanimously, the Board recommended Sherman Langhorne, William Burger, and Elmer J. “Red” Heis, Jr., to the Circuit Court for reappointment to the Board of Zoning Appeals for a five year term from February 1, 2015-January 31, 2020:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

- d) Set Public Hearing for CUP 14-06 Blue for January 13, 2015

Planning Director, Sara Carter, informed the Board that she is requesting the Board set a public hearing for CUP 14-06. This CUP request is for property in Trices Lake to allow development on a parcel that will be non-conforming as to the lot size and possibly setbacks. The Planning Commission will discuss this request at their meeting on January 6, 2015.

On a motion by Supervisor Wheeler, and carried unanimously, the Board set CUP 14-06 Blue for a public hearing at the January 13, 2015 Board meeting:

Vote: Mr. Osl – aye Mr. Banks – aye
Mr. Ingle – aye Mr. Meinhard – aye
Mr. Wheeler – aye

11. Old Business

N/A

12. New Business

N/A

13. Public Comments (Part 2)

One citizen thanked the Board for their service to the County, and wished them a Merry Christmas. Another citizen wished the Board a Merry Christmas, and a Happy Hanukkah.

Mr. Bill Bruce asked the Board what other proof is needed to prove that Ms. Wyatt does not live in Cumberland County. The Chairman stated that if Ms. Wyatt declares her residency to be in Cumberland County, and she has residence in Cumberland County, "I don't know that we can go beyond that particular boundary...". Mr. Bruce stated that his next course of action is to contact the Commonwealth's Attorney.

14. Board Member Comments

Supervisor Osl stated that a Cumberland resident, Sarah-Jane French, competed for the 2014 American Royal Market Goat Showmanship at the American Royall Competition in Kansas City MS, and won the Reserve Junior Division Showman award. Mr. Osl congratulated Miss French on her achievement.

Supervisor Ingle informed all those in attendance that the Cumberland Christmas parade is December 14, 2014 at 2:00 p.m. and invited all to attend.

Supervisor Wheeler stated that 2014 has been a pretty good year. He also wished everyone a Merry Christmas and a Happy New Year.

Supervisor Meinhard thanked everyone in attendance and wished everyone a Merry Christmas and a Happy New Year.

15. Additional Information

- a) Treasurer's Report
- b) DMV Report
- c) Recycling Report
- d) Building Inspections Report

16. Adjourn -

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On a motion by Supervisor Banks and carried, unanimously, the Board adjourned the meeting until the next regular meeting on January 13, 2015 at 7:00 p.m. in the Circuit Courtroom, Cumberland Courthouse.

Vote: Mr. Osl – aye Mr. Banks – aye
 Mr. Ingle – aye Mr. Meinhard – aye
 Mr. Wheeler – aye

Lloyd Banks, Jr., Chairman

Vivian Giles, County Administrator/County Attorney